

## *Safer Schoolies Initiative*

### 2018 Work Health and Safety Commitment Statement

*\*\*Applicable to all employees, volunteers, contractors and sub-contractors assisting with the delivery of the Gold Coast Schoolies Community Safety Response (GCSCSR). All parties are referred to as “workers” in line with the terminology and definition outlined in the Work Health and Safety Act 2011.\*\**

The Department of Child Safety Youth and Women (department) is committed to providing a safe and healthy environment for its workers and any other persons who are affected by its operations. The department complies with legislation applicable to health and safety as stipulated in the *Work Health and Safety Act 2011* and is committed to achieving standards that equal or exceed the best practices in the industry.

***It is acknowledged that the workplace in which workers operate within the Schoolies’ environment is unique and occurs at a diverse range of locations including office buildings, dedicated schoolies-only zones, accommodation venues and in public spaces. Control measures are in place where reasonably practicable. However there may be residual risks for workers (outside the direct control of the department) when interacting with intoxicated youth within this environment.***

***Workers must make a personal assessment and choose whether it is safe for them to operate in this setting. The department will support and respect the choice of any individual in making that personal assessment.***

As a worker, the department’s commitment to you is to provide:

- and maintain a safe place of work as far as is reasonably practicable,
- and maintain adequate equipment, facilities and systems of work, and
- induction, training and supervision which will enable you to work in a safe and healthy manner.

The department agrees to;

- investigate the cause of every incident and take corrective action, irrespective of whether or not personal or property damage has occurred,
- consult with you in terms of workplace health and safety matters, and
- follow up and manage any feedback or grievances you present with respect and discretion, and in accordance with privacy legislation.

***The department will provide you with relevant information through the organisation which appointed you. To raise non-urgent matters, please contact your direct supervisor.***

***Creating and maintaining a safe and healthy working environment requires people at each and every level of the organisation to incorporate sound health and safety practices into all workplace activities.***

***You have a work health and safety obligation to yourself and to others.***

As a worker with the department it is compulsory that you:

- ensure you are fit for duty and are able to complete work tasks safely,
- advise managers where a personal medical condition, injury or disability may put you or others at risk in the course of undertaking your duties,
- operate only within your position scope (as outlined in your position description) and refer anything outside of this in accordance with the GCSCSR referral chart,
- comply with instructions given for work health, safety and well-being at work,

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- use personal protective equipment if we (or your contracted organisation) provide it and instruct you in its use,
- promptly report any unsafe work practices, health and safety hazards and any “near miss” incidents,
- promptly report any injuries and/or accidents and complete an incident report with your supervisor,
- do not willfully or recklessly interfere with or misuse anything provided for workplace health and safety,
- do not willfully place others at risk, and
- do not willfully injure yourself.

### Agreement

This *Work Health and Safety Commitment Statement* forms one component of the induction process and should be considered in conjunction with your individual position description, the *Safer Schoolies Initiative Code of Conduct*, GCSCSR Response manual and GCSCSR referral chart.

These documents are designed to provide you with a clear understanding of the responsibility you hold and what is expected of you as a worker contributing to the Gold Coast Schoolies Community Safety Response.

In agreeing to and signing this statement you are joining a team of people who are committed to a safe and effective Schoolies Community Safety Response for all involved.

I, \_\_\_\_\_ [please print name], have read, understood and agree to abide by the provisions contained in the *Work Health and Safety Commitment Statement*.

*The Department of Child Safety, Youth and Women is collecting your personal information for the purpose of ensuring that you have received the Safer Schoolies Initiative 2018 Work Health and Safety Commitment Statement and that you have been advised of your responsibilities in that Statement. Your personal information will be managed in accordance with the Information Privacy Act 2009*

\_\_\_\_\_  
Worker signature

\_\_\_\_\_  
Date / / 2018

\_\_\_\_\_  
Supervisors name

\_\_\_\_\_  
Supervisors signature

\_\_\_\_\_  
Organisation

\_\_\_\_\_  
Date / / 2018

### Appendix of key terms

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## BE SAFE AND WATCH YOUR MATES

### Person Conducting a Business or Undertaking (PCBU)

A person conducts a business or undertaking:

- a) whether the person conducts the business or undertaking alone or with others; and
- b) whether or not the business or undertaking is conducted for profit or gain.

### Worker

A person who carries out work in any capacity for a PCBU as:

- a) a worker; or
- b) a contractor or subcontractor; or
- c) a worker of a contractor or subcontractor; or
- d) a worker of a labour hire company which has been assigned to work in the person's business or undertaking; or
- e) an outworker; or
- f) an apprentice or trainee; or
- g) a student gaining work experience; or
- h) a volunteer; or
- i) a person of a prescribed class.

NOTE: a PCBU can also be a worker if they carry out work in the business or undertaking.

### Volunteer

The term 'volunteer' is defined as a person who acts on a voluntary basis, irrespective of whether the person receives out-of-pocket expenses.

### Workplace

A place where work is carried out for a business or undertaking and includes any place where a worker goes, or is likely to be, while at work, bathroom, lunch room etc.

### Reasonably practicable

What can reasonably be done in the circumstances taking into account and weighing up all relevant matters, including;

1. the likelihood of the relevant hazard or risk occurring;
2. the degree of harm that might result;
3. what the person knows or ought reasonably to know about the hazard or risk and the ways of eliminating or minimising the risk; and
4. the availability and suitability of ways to eliminate or minimise the risk; and

After taking into account these matters, only then can the person consider the cost associated with available ways of eliminating or minimising the risk, including whether the cost is grossly disproportionate to the risk.

### Hazard

Hazard, in relation to a person, means anything that may result in injury to the person or harm to the health of the person.

### Risk

Risk, in relation to any injury or harm, means the probability of that injury or harm occurring.

### Incident

An unplanned event which may or may not result in a negative consequence.